

# **Standing Rules Theta Chapter Alaska State Organization DKG International**

## **Article I. Name**

The name of this chapter shall be Theta Chapter, Alaska State Organization, The Delta Kappa Gamma Society International.

## **Article II. Purposes**

The purposes of this chapter shall be the seven purposes of the Delta Kappa Gamma Society International (*Constitution*, Article II.) and purposes in the Alaska State Organization Bylaws.

## **Article III. Membership**

### **Section A—Qualifications**

Membership in the Delta Kappa Gamma Society International shall be by invitation. Active members shall be women who possess professional preparation, are currently or have been employed in educational work at the time of their induction and have had three or more years of experience as professional educators.

Professional preparation: Bachelor Degree with training in Education, or certified in her field. The chapter decides if the prospective member is classified as a professional educator.

1. An active member shall be a woman who is or has been employed as a professional educator at the time of her election. An active member shall participate in the activities of the Society.
2. Reserve membership shall be granted only to a member who is unable to participate fully in the activities of the chapter because of physical disability and/or geographic location.
  - a. Reserve status shall be granted by a majority vote of the chapter.
  - b. A reserve member, so requesting, shall be restored to active membership
3. An honorary member shall be a woman not eligible for active membership who has rendered notable service to education or to women and is elected to honorary membership in recognition of such service.
4. Collegiate members shall be undergraduate or graduate students who

meet the following criteria:

- a. Undergraduate student collegiate members shall
  - (1) be enrolled in an institution offering an education degree and have the intent to continue academically and professionally in the field of education; and
  - (2) be enrolled within the last two years of their undergraduate education degree.
- b. Graduate student collegiate members shall have graduate standing in an institution offering an education degree and have the intent to continue academically and professionally in the field of education. When a collegiate member starts her career as a paid educator, she will pay active member dues and become an active member. If a collegiate member does not pursue a career as an educator, her membership will expire upon graduation or withdrawal from the education degree program.

### **Section B–Inviting Members**

1. Names and completed applications of proposed members shall be given to the Membership Chair and read and discussed by members present at a regular meeting. Voting shall be by either written ballot or electronically, handled by the Membership Committee. Only those who receive a majority favorable vote of all ballots cast are elected to membership.
2. Prospective member is invited to join Theta Chapter. A reply accepting or declining the invitation by the proposed member shall be made within two weeks.
3. The Membership Chair communicates to the inductee the meeting date, time and place.

### **Section C–Inducting Members**

1. Induction ceremonies shall be held. The inductee becomes a member of the Society when she pays her dues.
2. The Theta Chapter member(s) who nominated the new member is/are encouraged to escort the new member to the induction ceremony and to Chapter meetings the first year of membership.

### **Section D–Attendance**

1. The Chapter President announces date, time and place of meeting.
2. If a member cannot attend a meeting, she informs the hostess, or designated person, prior to the meeting date.

3. The Secretary will record the attendance at each meeting and include it in the minutes.

## **Article IV. Finance**

### **Section A–Dues**

1. The chapter may review and vote upon chapter dues at the March meeting of each year.
2. Dues are payable by June 1, each year.
3. A member shall be dropped as of Oct 1 who fails to complete payment of dues.

### **Section B–Budget**

1. A budget shall be presented and voted on at the February meeting to guide the chapter in the expenditure of funds for the following year.

## **Article V. Officers**

### **Section A–Nominating Committee**

1. The Nominating Committee shall consist of members from the Membership/Ritual Committee.
2. The Nominating Committee shall present the slate of officers. Nominations shall be accepted from the floor, and officers shall be elected at the March meeting.

### **Section B–Duties**

1. Theta Chapter shall have an elected President, Vice President, and Secretary.
2. The Executive Board shall select a Treasurer and Fundraising Treasurer. Both will be on the Finance Committee.
3. Election of officers shall be in accordance with the *Constitution*, Article VI, Section 1.
4. Terms of elected offices are two years.
5. Duties of the officers are in accordance with the *Constitution*, Article VI, Section 2.
6. Vacancies are filled in accordance with the *Constitution*, Article VI, Section 2, # 7.
7. New officers shall be installed at the April meeting.

## **Article VI. Executive Board**

### **Section A–Members**

The Executive Board shall consist of the elected officers (President, Vice Presidents, Secretaries), the immediate Past President, the Treasurers and Finance Chair.

### **Section B–Duties**

1. The Executive Board shall select the Treasurers.
2. The Executive Board shall act in matters requiring immediate action and decision.
3. The Executive Board shall recommend policies and procedures for consideration by members.

### **Section C–Meetings**

1. Meetings of the Executive Board shall be held in August, before monthly meetings, and in January.

## **Article VII. Committees**

### **Section A–Standing Committees**

1. Theta Chapter shall have the following committees:  
Program/Golden Apple, Membership, Scholarship, Communications, and Mini Grants.
2. The committee members shall be selected by the First Vice President with the consent of the Executive Board in August on alternate years of the election of officers.
3. Committees are responsible for reporting at chapter meetings and for filing reports when requested by the state or the international organization. (*Constitution*, Article VIII, Section 4)

### **Section B–Special Committees**

Special Committees may be appointed by the Chapter President when the membership or the Executive Board authorizes them.

## **Article VIII Meetings**

1. Theta Chapter shall hold at least six meetings during the year in addition to social functions such as dinners or joint gatherings with other Delta Kappa Gamma Chapters.
2. A quorum is necessary with issues of major importance as determined by the Executive Board. Quorum for a chapter business

meeting is one third of the membership. Quorum for the Chapter Executive Board is in accordance with the *Constitution*, Article VII, Section C, 3b: A quorum shall be a majority of the voting members of the board.

## **Article IX Services**

### **Section A–Community Services**

Theta Chapter will donate to community services as decided by the Program Committee.

### **Section B–Scholarships**

1. Following review of applications, scholarship recipients shall be selected by the Scholarship Committee and approved by the membership.
2. The amount of money available for the Delta Kappa Gamma, Theta Chapter scholarship awards shall be determined by the Finance Committee.

### **Section C–Bus Signs**

Theta Chapter’s Communication Committee will create and distribute Bus Signs to the Bus Transportation Company by August of each year.

### **Section D–Mini-Grants**

Theta Chapter’s Mini Grant Committee shall award yearly monetary grants to educational personnel. Mini grant recipients shall be selected by the Committee based on the criteria established by this committee. The number of Mini grants awarded is based on the budgeted amount and requests of the recipients.

### **Section E–Golden Apple**

Golden Apple awards are given yearly.

### **Section F–Academic Recognition**

Theta Chapter’s Communication Committee shall determine methods of recognition to honor academic scholars.

### **Section G–Time for Rhyme**

Theta Chapter’s Time for Rhyme Committee shall prepare gift certificates/booklets and distribute these with Nursery Rhyme Books to parents of newborns in cooperation with the Fairbanks Memorial Hospital and the Noel Wien Library.

## **Article X Dissolution**

In the event of a dissolution Theta Chapter, the approval of the Beta Gamma State Organization must be obtained.

Careful consideration shall be given to the manner in which those desiring to maintain membership transfer to other chapters. International procedures must be followed.

All liabilities and obligations shall be paid and satisfied or adequate provision shall be made therefor.

Any remaining funds in the chapter account shall be sent to the Beta Gamma State Organization treasurer for state or international projects.

The chapter's paraphernalia, the Society publications, and the chapter records shall be retained in the Beta Gamma State Organization archives and made available for use.

The charter must be returned to the Beta Gamma State Organization to be forwarded to the International Headquarters.

The Beta Gamma State Organization Executive Board shall decide whether the Greek name shall be reused or not.

## **Article XI Parliamentary Authority**

Robert's Rules of Order is designated for the governance of the chapter in all instances in which the authority is not inconsistent with the *Constitution* or other adopted Society rules.

## **Article XII Amendments**

The Standing Rules of Theta Chapter may be amended by a quorum at a regular meeting as follows:

1. Amendments are proposed for consideration by the Executive Board or a petition by ten or more of the general membership during, or prior to, any meeting.
2. The membership is given notice of proposed amendments the meeting prior to voting.
3. Voting will be at the next regular meeting.

**Article III Membership** revised and approved April 2019

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**Article III Membership** revised addition of collegiate January 2020

**Article IV Finance revised January 2020**  
**Article VI Organization deleted January 2020**  
**Revised and approved May 2020**